

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

- I. CALL TO ORDER:** The meeting was called to order by Matthew Courville May 28, 2024 at 4:35pm.
- PRESENT:** Frances Cannon, Rob Brandon, Roy Marcantel, Matthew Courville, Paula Manual
- NOT PRESENT:** Katelyn Carrier, Chad Guidry
- OTHERS PRESENT:** Jackie Reviel, CEO; Richard Stokes, CFO; Kevin Fontenot, Legal; Morgan Courville, Executive Assistant
- II. EXECUTIVE SESSION:**
- A. Motion by Marcantel, seconded by Cannon to enter executive session for the purpose of strategic planning. A vote was called; the motion passed unanimously. Those present for the executive session were Cannon, Brandon, Marcantel, Manual, Matthew Courville, Reviel, Stokes, Fontenot, Morgan Courville
- B. Motion by Cannon, seconded Manual to enter regular session. A vote was called; the motion passed unanimously.
- III. BOARD EDUCATION:**
- A. Primary Care Disruptors
- B. The Governance Institute Leadership Conference
- IV. PUBLIC COMMENT:** No public comment
- V. CONSENT AGENDA:** Motion by Marcantel, seconded by Brandon to approve Consent Agenda as presented. A vote was called, and the motion passed unanimously.
- A. Board of Commissioners Meeting Minutes – Regular Meeting: April 2024
- B. Medical Staff Committee Meeting Minutes – April 2024
- VI. ACTION ITEMS:**
- A. Motion by Manual, seconded by Marcantel to ratify contracts presented. A vote was called; the motion passed unanimously.
1. Arnaudville Family Health Clinic
 2. The Alinea Group
 3. Patrick England Addendum
 4. TruBridge
 5. Calcasieu Mechanical
 6. Faxage
 7. Amendment to Athenahealth Master Services Agreement
 8. Athenahealth Add Department Proposal
- B. Motion was made by Marcantel, seconded by Cannon to approve Policy revisions. A vote was called; the motion passed unanimously.
1. Blood Bank – ABO Grouping and RhTyping
 2. Purchasing and Disbursements

3. Contracting
4. Data Backup plan
- C. Motion by Marcantel, seconded by Cannon to Appoint Elizabeth Cormier as Home Health Administrator. A vote was called; the motion passed unanimously.
- D. Motion by Marcantel, seconded by cannon to Approve Request for declaration of surplus property. A vote was called; the motion passed unanimously.
- E. Motion by Marcantel, seconded by Cannon to approve bad debt as presented. A vote was called; the motion passed unanimously.
- F. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommend and it was motioned by Marcantel, seconded by Manual, and carried to approve the following appointments, reappointments, delegations, and clinical privileges.
 1. Credentialing
 - a. New Appointments
 - b. Reappointments
 - a. Alex Courville, MD – Active/Family Medicine
 - b. Michael P. England, APRN – Allied Health/FNP
 - c. Bruce Herrington, MD – Courtesy/Pathology
 - d. Brian Sullivan, MD – Courtesy/Emergency Medicine
 - c. Delegated Credentialing
 - a. Salient additions
 - i. Jessica Caraway, MD
 - ii. Justin Pham, MD
 - iii. Matthew Smith, MD
 - iv. William Wilder, MD
 - b. Salient renewals
 - i. Ralph Abraham, III, MD
 - ii. Douglas Casey, MD
 - iii. Matthew Dang, MD
 - iv. Morgan Haile, MD
 - v. Stephen Johnston, MD
 - vi. Chad Porter, MD
 - vii. Marcus Stelly, MD
 - viii. Brett Travis, MD

VII. INFORMATION ITEMS:

- A. April 2024 Financial documents were presented by Stokes. CMS price transparency website application will be presented to the board once implemented. Finance team currently working on 2025 FYE budget.
- B. State of Louisiana agreed upon procedures update provided by Stokes.
- C. Executive update by Reviel included update on PT/OT Building Lease with intent to purchase, update on replacement Chiller for current hospital, update on DHH

Survey, update on extended hours for RHC, Phase 2 planning underway, update on outpatient pharmacy, announced kick off call for Strategic Planning 2025 with Stroudwater, announced updated feasibility study will be performed by Forvis, June Board Meeting date change and review of Town Hall meeting presentation slides.

VIII. ADJOURNMENT:

- A. Motion by Marcantel, seconded by Cannon to adjourn. With no further business, the meeting was adjourned at 5:29 pm.

Chad Guidry, Chairman

Roy Marcantel, Secretary