Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

I. **CALL TO ORDER**: The meeting was called to order by Chad Guidry on May 28, 2026 at 4:39pm

PRESENT: Chad Guidry, Robert Brandon, Roy Marcantel, Matthew Courville, Paula Manuel,

NOT PRESENT: Frances Cannon, Jay Lafargue

OTHERS PRESENT: Jackie Reviel, CEO; Morgan Courville, Executive Assistant; Suzette Fatula, Controller; Rachel Davis, Executive Assistant; Krista Rachal, Physician Practice Director; Terra Bailey, CNO, Kevin Fontenot, Legal

II. **STANDING ITEMS**

A. PATIENT IMPACT
B. PUBLIC COMMENT: No Public Comment
C. GOOD NEWS

III. **INFORMATION ITEMS:**

A. Rachal presented an overview of ongoing improvements and operational updates within the Rural Health Clinic, including revenue cycle performance, practice operations, and upcoming population health initiatives and training programs.
B. Bailey presented the Quality Report for Quarters 1–3, highlighting ongoing quality and compliance initiatives, onboarding initiatives, patient safety improvement efforts, cybersecurity training compliance, staffing and agency reduction strategies, and current admission trends within both the acute and behavioral health units. Matthew Courville recommended future agency staffing reports separate utilization data between the behavioral health and acute nursing units to allow for more detailed tracking and analysis.
C. Fatula presented the April financial report, including operational and financial trends, staffing-related impacts, patient volume updates, budget performance, and other key indicators affecting overall system performance.
D. Reviel provided an update on hospital parking lot construction, ongoing hospital departmental renovations, the community garden project and ongoing legislative matters impacting hospital operations.

IV. **CONSENT AGENDA**: Motion by Brandon seconded by Matthew Courville to approve Consent Agenda as presented. A vote was called, and the motion passed unanimously.

A. Board of Commissioners Meeting Minutes – Regular Meeting: April 2026
B. Medical Staff Meeting Minutes – Regular Meeting: April 2026

V. **ACTION ITEMS**:

A. Motion by Manuel, seconded by Brandon to Adopt a resolution to approve the 2026 millage rages. A vote was called; the motion passed unanimously.
B. Motion by Brandon, seconded by Manuel to ratify contracts as presented. A vote was called; the motion passed unanimously.

1. Dr. Urbi
2. Dr. Folarin
3. Addendum to Savannah Frith
4. Amendment to Administrative Services Agreement with Special Care
5. vRad Credentialing and Privileging Agreement
6. Medsien

B. Motion by Manuel, seconded by Matthew Courville to approve policies as presented. A vote was called; the motion passed unanimously

1. MS-101 Direct Consultations Between the Medical Staff and Governing Body
2. MS-102 Medical Staff On-call Policy
3. MS-201 Medical Staff Credentialing Standards
4. MS-301 Application for Additional Privileges
5. MS-302 Medical Staff Disaster Credentialing Policy
6. MS-601 Retention of Medical Staff Credentials Files
7. EP-105 Annual Drill Matrix
8. EP-410 Code Purple – Cyber Security Event
9. EP-411 Code Secure – Lockdown Response
10. HR-Recruitment and Retention Bonus

C. Motion by Matthew Courville, seconded Brandon to approve bad debt as presented. A vote was called; the motion passed unanimously.

D. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommended and it was motioned by Manuel seconded by Marcantel, and carried to approve the following appointments, reappointments, delegations, and clinical privileges. Dr. Matthew Courville abstained from vote.

1. Reappointments
   - i. Alex Courville, MD – Active/Family Medicine
   - ii. Monty Heinen, MD – Active/OBGYN
   - iii. W. Devin Seale, MD – Active/General Surgery
   - iv. Lindsay Trosclair, PA – Allied Health/First Assist
2. Delegated Credentialing – vRad Additions
   - i. Mary Alfidi, MD
   - ii. Casey Almonte, MD
   - iii. Dean Batten, MD
   - iv. James Chen, MD
   - v. Steven Ciabatton, MD
   - vi. Carlos Encarnacion, MD
   - vii. Jon Engbretson, MD
   - viii. Amy Federico, DO
   - ix. Thomas Fiorito, MD
   - x. Matthew Fox, MD
   - xi. Thomas Gallaher, DO

xii. Cathleen Ivy, MD
xiii. Jeffrey Jednacz, MD
xiv. Toseef Khan, MD
xv. Gregory Klisch, MD
xvi. David Krausz, MD
xvii. Richard Kuebler, MD
xviii. Avez Rizvi, MD
xix. Peyton Roteff, MD
xx. Neil Staib, Jr., MD

II. EXECUTIVE SESSION:

A. Motion by Matthew Courville seconded by Marcantel to enter executive session for the purpose of strategic planning and personnel matters. A vote was called; the motion passed unanimously. Those present for the executive session were Guidry, Matthew Courville, Marcantel, Brandon, Manuel, Fontenot, Reviel, Davis and Morgan Courville.

B. Motion by Manuel, seconded by Brandon to enter regular session. A vote was called; the motion passed unanimously.

III. ADJOURNMENT:

A. Motion by Matthew Courville, seconded by Marcantel to adjourn. With no further business, the meeting was adjourned at 6:04pm.

Chad Guidry, Chairman

Roy Marcantel, Secretary