

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

- I. **CALL TO ORDER:** The meeting was called to order by Matthew Courville on April 28, 2026 at 4:36pm

**PRESENT:** Robert Brandon, Roy Marcantel, Matthew Courville, Frances Cannon, Paula Manuel, Jay Lafargue

**NOT PRESENT:** Chad Guidry

**OTHERS PRESENT:** Jackie Reviel, CEO; Morgan Courville, Executive Assistant; Karlie Pharr, Auditor; Suzette Fatula, Controller; Shaun Frank-Berard, Revenue Cycle Director

II. **STANDING ITEMS**

- A. PATIENT IMPACT
- B. PUBLIC COMMENT: No Public Comment
- C. GOOD NEWS

III. **INFORMATION ITEMS:**

- A. Berard and Fatula provided an overview of March financials, touching on revenue sources, major expenses, and overall performance indicators. They also discussed operational trends, including billing activity, accounts-receivable metrics, ongoing partnerships, and recent staffing adjustments.
- B. Reviel provided an update on hospital parking lot construction, ongoing hospital departmental renovations, rural health transformation grant and the community garden project.

- IV. **CONSENT AGENDA:** Motion by Marcantel seconded by Cannon to approve Consent Agenda as presented. A vote was called, and the motion passed unanimously.

- A. Board of Commissioners Meeting Minutes – Regular Meeting: March 2026
- B. Board of Commissioners Meeting Minutes – Special Call Meeting: April 2026
- C. Medical Staff Meeting Minutes – Regular Meeting: March 2026

V. **ACTION ITEMS:**

- A. Karlie Pharr with Lester, Miller and Wells presented the annual independent audit for the years ended June 30, 2025 and 2024 and agreed-upon procedures report for the year ended June 30, 2025, including related financial statements, observations, and management's planned corrective actions. Motion by Lafargue, seconded by Brandon to accept Audit and Agreed upon procedures. A vote was called; the motion passed unanimously.
- B. Motion by Lafargue, seconded by Brandon to approve the purchase of a vehicle for the purpose of transporting patients. A vote was called; the motion passed unanimously.
- C. Motion by Lafargue, seconded by Brandon to ratify contracts as presented. A vote was called; the motion passed unanimously.
  - 1. 4th amendment to Salient Radiology Associate Agreement
  - 2. Provider Practice Agreement – M. Harmon

- B. There were no policies presented for approval.
- C. Motion by Lafargue, seconded Brandon to approve bad debt as presented. A vote was called; the motion passed unanimously.
- D. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommended and it was motioned by Lafargue seconded by Brandon, and carried to approve the following appointments, reappointments, delegations, and clinical privileges.
  - 1. New Appointments
    - i. Lindsey Atherton, APRN – Allied Health/First Assist
    - ii. Joseph Heinen, MD – Courtesy/Family Medicine
  - 2. Reappointments
    - i. Michael Patrick England, APRN – Allied Health/FNP
- E. Annual Review of telemedicine rosters
  - 1. Salient
  - 2. Rapid Rad
  - 3. LCMC Health

**II. EXECUTIVE SESSION:**

- A. Motion by Cannon seconded by Lafargue to enter executive session for the purpose of strategic planning and personnel matters. A vote was called; the motion passed unanimously. Those present for the executive session were Matthew Courville, Marcantel, Cannon, Brandon, Lafargue, Reviel and Morgan Courville.
- B. Motion by Cannon, seconded by Lafargue to enter regular session. A vote was called; the motion passed unanimously.

**III. ADJOURNMENT:**

- A. Motion by Cannon, seconded by Marcantel to adjourn. With no further business, the meeting was adjourned at 5:57pm.

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Chad Guidry, Chairman

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Roy Marcantel, Secretary