

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

- I. **CALL TO ORDER:** The meeting was called to order by Chad Guidry on January 27, 2025 at 4:32pm.
- PRESENT:** Chad Guidry, Robert Brandon, Frances Cannon, Roy Marcantel, Paula Manuel, Matthew Courville, Jay Lafargue
- NOT PRESENT:**
- OTHERS PRESENT:** Jackie Reviel, CEO; Richard Stokes, CFO; Kevin Fontenot, Legal; Morgan Courville, Executive Assistant
- II. **STANDING ITEMS**
- A. PATIENT IMPACT
  - B. PUBLIC COMMENT: No Public Comment
  - C. GOOD NEWS
- III. **INFORMATION ITEMS:**
- A. Stokes presented the December financial report, including updates on Physician and Hospital DPP funds and a review of cost report operating revenue. He discussed major budget variances and provided an overview of patient volumes. Stokes also reviewed case mix index changes, system patient gross revenue, and system cash collections.
  - B. Reviel provided an update on Phase 2 progress, Hospital DPP and Physician DPP programs, and new MCIP indicators. She also discussed ongoing hospital renovations and department relocation projects, provided an update on ophthalmology services, and reviewed current provider staffing matters
- IV. **BOARD EDUCATION:**
- A. Board members were reminded to submit certificates for annual ethics and sexual harassment training to Morgan Courville.
- V. **CONSENT AGENDA:** Motion by Cannon seconded by Manuel to approve Consent Agenda as presented. A vote was called, and the motion passed unanimously.
- A. Board of Commissioners Meeting Minutes – Regular Meeting: December 2025
  - B. Medical Staff Meeting Minutes – Regular Meeting: December 2025
- VI. **ACTION ITEMS:**
- A. Motion by Courville, seconded by Manuel to ratify contracts as presented. A vote was called; the motion passed unanimously.
    - 1. Inovalon
    - 2. Republic
    - 3. Berries Health BAA
    - 4. Sightpath Medical
    - 5. Louisiana Eye and Laser
    - 6. Caret Health Amendment
  - B. There were no policies to present for approval.
  - C. Motion by Marcantel, seconded by Lafargue to approve bad debt as presented. A vote was called; the motion passed unanimously.

D. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommended and it was motioned by Brandon, seconded by Manuel, and carried to approve the following appointments, reappointments, delegations, and clinical privileges. Dr. Matthew Courville abstained from this motion.

7. New Appointments

- i. Emily Tassin, PA – Allied Health/First Assist
- ii. Derek Deshotel, CRNA – Allied Health/CRNA

8. Reappointments

- i. Gregg Barre, MD – Courtesy/Pathology
- ii. Matthew Courville, MD – Active/Family Medicine
- iii. Bruce Herrington, MD – Courtesy/Pathology
- iv. Michael Miguez, MD – Courtesy/Pathology

9. Delegated Credentialing

- i. Atif Ghaffar, DO – LCMC Telestroke addition
- ii. Valeria A. Hutchinson, MD - LCMC Telestroke addition

**VII. EXECUTIVE SESSION:**

A. Motion by Cannon seconded by Lafargue to enter executive session for the purpose of strategic planning and personnel matters. A vote was called; the motion passed unanimously. Those present for the executive session were Guidry, Brandon, Marcantel, Cannon, Manuel, Lafargue, Matthew Courville, Reviel and Morgan Courville.

B. Motion by Brandon, seconded by Marcantel to enter regular session. A vote was called; the motion passed unanimously.

**VIII. ADJOURNMENT:**

A. Motion by Manuel, seconded by Cannon to adjourn. With no further business, the meeting was adjourned at 6:01pm.

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Chad Guidry, Chairman

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Roy Marcantel, Secretary