

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

- I. CALL TO ORDER:** The meeting was called to order by Chad Guidry on June 24, 2025 at 4:31pm.

**PRESENT:** Chad Guidry, Roy Marcantel, Matthew Courville, Rob Brandon, Jay Lafargue

**NOT PRESENT:** Frances Cannon, Paula Manuel

**OTHERS PRESENT:** Jackie Reviel, CEO; Richard Stokes, CFO; Kevin Fontenot, Legal; Morgan Courville, Executive Assistant

- II. PUBLIC COMMENT:** No Public Comment

**III. EXECUTIVE SESSION:**

- A. Motion by Lafargue seconded by Brandon to enter executive session for the purpose of strategic planning. A vote was called; the motion passed unanimously. Those present for the executive session were Guidry, Lafargue, Marcantel, Matthew Courville, Brandon, Reviel, Stokes, Fontenot, Morgan Courville.
- B. Motion by Courville, seconded by Lafargue to enter regular session. A vote was called; the motion passed unanimously.

**IV. BOARD EDUCATION:**

- A. The Board was notified that an article had been distributed to all members via email.
- B. Board members were informed about the upcoming LHA Annual Summer Conference in July. Members were advised to contact Morgan Courville if they plan to attend.

- V. CONSENT AGENDA:** Motion by Courville seconded by Brandon to approve Consent Agenda as presented. A vote was called, and the motion passed unanimously.

- A. Board of Commissioners Meeting Minutes – Regular Meeting: May 2025
- B. Medical Staff Committee Meeting Minutes – May 2025

**VI. ACTION ITEMS:**

- A. Motion by Courville, seconded by Brandon to amend the agenda to include related USDA Required Reserve Cash Accounts to include Debt Service Reserve Account and Capital Equipment Replacement. A Vote was called; the motion passed unanimously. Motion by Courville, Seconded by Marcantel to approve USDA restricted funds. A vote was called; the motion passed unanimously.
- B. Motion by Courville, seconded by Lafargue to Adopt a Resolution amending the Bond Resolution. A vote was called; the motion passed unanimously.
- C. Motion by Courville, seconded by Brandon to reschedule October 28, 2025 Board meeting to October 14, 2025. A vote was called; the motion passed unanimously.
- D. Motion by Courville, seconded by Marcantel to approve FY 2026 Budget. A vote was called; the motion passed unanimously.

- E. Motion by Lafargue, seconded by Marcantel to Declare Surplus Property and approve the Retirement of Assets. A vote was called; the motion passed unanimously.
- F. Motion by Matthew Courville, seconded by Brandon to ratify contracts presented. A vote was called; the motion passed unanimously.
  - 1. Sysco Corporation IMPAC Subscription
  - 2. LDH Hospital Directed Payment
  - 3. LDH Physician Directed Payment
- G. Motion by Marcantel, seconded by Matthew Courville to approve Policy revisions. A vote was called; the motion was passed unanimously.
  - 1. AS-030 Ongoing use of LEAN Six Sigma principles by hospital directors
  - 2. AS-031 Ongoing use of LEAN Six Sigma principles by non-director staff members
- H. Motion by Marcantel, seconded by Lafargue to approve bad debt as presented. A vote was called; the motion passed unanimously.
- I. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommended and it was motioned by Lafargue, seconded by Marcantel, and carried to approve the following appointments, reappointments, delegations, and clinical privileges.
  - 1. New Appointments
    - i. Savannah Frith, APRN – Allied Health/Psychiatry (RHC outpatient only)
    - ii. Katherine Guillory, APRN – Allied Health/Family Medicine
    - iii. Leland Lenahan, MD – Courtesy/Emergency Medicine
    - iv. Kourtney Menard, APRN – Allied Health/Psychiatry
  - 2. Reappointments
    - i. Nathan Ryan, MD – Courtesy/Pathology
  - 3. Delegated Credentialing – none
  - 4. Delegated Privileges
  - 5. Salient Radiology Addition
    - i. Taylor Maloney, MD
- J. Motion by Lafargue, seconded by Marcantel to approve Privileges updates. A vote was called, the motion passed unanimously.
  - 1. Pediatrics – addition of “litigation of digits” for polydactyly

**VII. INFORMATION ITEMS:**

- A. Stokes provided an overview covering May 2025 financial performance, year-to-date loss trends, payroll system progress, ongoing payor contract reviews, and preparation for the upcoming year-end audit. Additional updates included IGT payments, patient volume trends, case mix index, revenue cycle performance, and Revenue cycle performance.

- B. Reviel provided an executive update that included patient volumes at Reeves RHC, the USDA loan closeout for the Phase 1 project, recognition in the SWLA People's Choice Awards, the upcoming electronic quality survey, and updates on off-campus real estate.

**VIII. ADJOURNMENT:**

- A. Motion by Marcantel, seconded by Lafargue to adjourn. With no further business, the meeting was adjourned at 5:44 pm.

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Chad Guidry, Chairman

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Roy Marcantel, Secretary