

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

I. CALL TO ORDER: The meeting was called to order by Chad Guidry on February 25, 2025 at 4:35pm.

PRESENT: Frances Cannon, Chad Guidry, Paula Manuel, Roy Marcantel, Robert Brandon, Jay Lafargue, Matthew Courville

NOT PRESENT:

OTHERS PRESENT: Jackie Reviel, CEO; Richard Stokes, CFO; Kevin Fontenot, Legal; Morgan Courville, Executive Assistant

II. PUBLIC COMMENT: A recommendation was made to remove agenda item VI-E Approve Letter of Intent. Motioned by Marcantel, Seconded by Cannon. A vote was called; the motion passed unanimously.

III. EXECUTIVE SESSION:

A. Motion by Marcantel, seconded by Cannon to enter executive session for the purpose of strategic planning. A vote was called; the motion passed unanimously. Those present for the executive session were Guidry, Cannon, Marcantel, Manuel, Reviel, Stokes, Fontenot, Bailey, Morgan Courville

B. Motion by Cannon, seconded by Manuel to enter regular session. A vote was called; the motion passed unanimously.

IV. BOARD EDUCATION:

A. A recommendation to complete the assessment and return to Morgan Courville was made.

B. The board reviewed an article from Beckers Hospital Review.

C. A recommendation was made for Board members to attend the Annual Rural Health Conference.

V. CONSENT AGENDA: Motion by Manuel seconded by Courville to approve Consent Agenda as presented. A vote was called, and the motion passed unanimously.

A. Board of Commissioners Meeting Minutes – Regular Meeting: January 2025

B. Medical Staff Committee Meeting Minutes – January 2025

VI. ACTION ITEMS:

A. Motion by Courville, seconded by Manuel to Adopt a Resolution authorizing the extension of the maturity on the Taxable Bond Anticipation Notes, Series 22 of Hospital Service District No. 2 of the Parish of Allen, State of Louisiana; and providing for other matters in connection therewith. A vote was called; the motion passed unanimously.

B. Motion by Marcantel, seconded by Cannon to approve Annual Policy Binder Review. A vote was called; the motion passed unanimously.

C. The upcoming Millage Renewal will take place in May of 2025 for existing millage for general maintenance.

- D. Motion by Marcantel, seconded by Cannon to execute a letter of commitment for the DSIP Grant. A vote was called, the motion passed unanimously.
- E. Motion by Courville, Seconded by Cannon to allow CFO to follow public bid procedures for Audit and Cost report Preparation for FY 2025. A vote was called; the motion passed unanimously.
- F. Motion by Manuel, seconded by Cannon to ratify contracts presented. A vote was called; the motion passed unanimously.
 - 1. Caret Health BAA
 - 2. Cleco ROW
 - 3. The Medicus Firm
- G. Motion by Manuel, seconded by Marcantel to approve bad debt as presented. A vote was called; the motion passed unanimously.
- H. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommend and it was motioned by Cannon, seconded by Manuel, and carried to approve the following appointments, reappointments, delegations, and clinical privileges.
 - 1. Credentialing
 - i. New Appointments
 - 1. April Tolliver, NP – Allied Health/Psychiatry
 - 2. Reappointments
 - 3. Delegated Credentialing
 - 1. Salient Radiology Additions
 - a. Michael Herron, MD
 - 2. Rapid Rad Renewals
 - a. Melanie Clark, MD
 - b. David Owens, MD

VII. INFORMATION ITEMS:

- A. Update provided by Stokes included review of January 2025 financials, Surgical Services Revenue and Expenses build, Athena EMR Install and Inpatient and Outpatient Volume.
- B. Reviel gave an executive update covering progress at Reeves RHC, APCH Cookbook, Chiropractic Care and Electrodiagnostic Testing.

VIII. ADJOURNMENT:

- A. Motion by Cannon, seconded by Manuel to adjourn. With no further business, the meeting was adjourned at 6:01 pm.