

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

- I. CALL TO ORDER:** The meeting was called to order by Chairman Guidry December 19, 2023, at 4:32 pm.
- PRESENT:** Chad Guidry, Paula Manuel, Frances Cannon, Rob Brandon, and Roy Marcantel
- NOT PRESENT:** Matthew Courville and Katelyn Carrier
- OTHERS PRESENT:** Jackie Reviel, CEO; Sadie Lantron, Administrative Assistant; Richard Stokes, CFO; Kevin Fontenot, Legal
- II. EXECUTIVE SESSION:**
- A. Motion by Cannon, seconded by Manuel to enter executive session for the purpose of strategic planning. A vote was called; the motion passed unanimously. Those present for the executive session were Guidry, Manuel, Cannon, Marcantel, Brandon, Reviel, Fontenot, Stokes, and Lantron.
- B. Motion by Marcantel, seconded by Cannon to enter regular session. A vote was called; the motion passed unanimously.
- III. PUBLIC COMMENT:** No public comment
- IV. CONSENT AGENDA:** Motion by Cannon, seconded by Manuel to approve Consent Agenda as presented. A vote was called, and the motion passed unanimously.
- A. Board of Commissioners Meeting Minutes – Regular Meeting: November 2023
- B. Medical Staff Committee Meeting Minutes – November 2023
- V. ACTION ITEMS:**
- A. Motion by Manuel, seconded by Marcantel to approve Resolution to Declare Surplus property as presented. A vote was called and the motion passed unanimously.
- B. Motion by Cannon, seconded by Marcantel to approve revision of Surgery-General Surgery service line as presented. A vote was called; the motion passed unanimously.
- C. Motion by Manuel, seconded by Brandon to ratify contracts presented. A vote was called; the motion passed unanimously.
1. Mindray Project Management
- D. Motion by Cannon, seconded by Marcantel to approve Policy revisions. A vote was called: the motion passed unanimously.
1. Occurrence Reporting
- E. Motion by Marcantel, seconded by Manuel to approve bad debt as presented. A vote was called; the motion passed unanimously.
- VI. INFORMATION ITEMS:**
- A. Annual Ethics and Sexual Harassment online trainings reminder given.
- B. Election of Officers will be conducted at the January 2024 meeting.

- C. Board education conferences for 2024 provided. Dates will be sent via email.
- D. Financials were presented by CFO

VII. ADJOURNMENT:

- A. Motion by Cannon, seconded by Manuel to adjourn. With no further business, the meeting was adjourned at 5:36 pm.

Chad Guidry, Chairman

Roy Marcantel, Secretary