

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

- I. CALL TO ORDER: The meeting was called to order by Chairman Guidry December 15th, 2020 at 5:00 pm.

PRESENT: Chad Guidry, Matthew Courville, Paula Manuel, Sherman Fontenot, and Roy Marcantel

NOT PRESENT:

OTHERS PRESENT: Jackie Reviel, CEO; Stephen Thames, CFO; Regenia Stull, Interim CNO; Kandace Fontenot, Physician Practice; Tammy Naquin, Controller, Sadie Lantron, Admin Assistant; Mike Holmes, Hospital Attorney

PUBLIC COMMENT: there was no public comment

- II. CONSENT AGENDA: Motion by Fontenot, seconded by Courville to approve Consent Agenda as presented. A vote was called and motion passed unanimously.
- A. Board of Commissioners Meeting Minutes – Regular Meeting: November 2020
 - B. Allen Parish Hospital Medical Staff Committee Meeting Minutes – November 2020

III. ACTION ITEMS:

- A. Motion by Courville, seconded by Fontenot to approve bad debt as presented. A vote was called, and motion passed unanimously. Thames to presented variance from prior month finding cause to be switch in vendor and time of month submissions are made.
- B. Motion by Fontenot, seconded by Courville to approve Nursing/Safety Dashboard as presented. A vote was called, and motion passed unanimously.
- C. Motion by Courville, seconded by Fontenot to approve additional PI initiatives as presented for Pharmacy, RHC, Lab, Admissions, Radiology, Quality, Risk, Case Management, and Nursing. A vote was called, and motion passed unanimously.
- D. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommend and it was motioned by Marcantel, seconded by Fontenot and carried to approve the following appointments and clinical privileges for a 90-day period pending peer review for full initial appointment.

1. New Appointments

- a. Joseph Ryan, MD – Hospitalist/Emergency Medicine

IV. INFORMATION ITEMS:

- A. Executive reports presented by Reviel and included dashboard with Finance, Growth, Quality, Service, and People pillar indicators.

V. EXECUTIVE SESSION:

- A. Motion by Courville, seconded by Fontenot to enter executive session for the purpose of strategic planning. A vote was called; motion passed unanimously. Those present for executive session included Chad Guidry, Paula Manuel, Roy Marcantel, Matt Courville, Sherman Fontenot, Jackie Reviel, and Sadie Lantron.
- B. Motion by Fontenot, seconded by Courville to exit executive session. A vote was called, motion passed unanimously.
- C. Motion by Fontenot, seconded by Courville to approve CEO salary effective beginning with the first pay period in January 2021 at one-hundred and eighty thousand dollars (\$180,000.00) per year, and a twenty-thousand-dollar (\$20,000.00) retention payment to be made as a tax adjusted, one-time payment. A vote was called, and motion passed unanimously.

VI. ADJOURNMENT

- A. Motion by Fontenot, seconded by Courville to adjourn. With no further business, meeting was adjourned at 6:14 pm.

Chad Guidry, Chairman

Roy Marcantel, Secretary