

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

- I. CALL TO ORDER:** The meeting was called to order by Chairman Guidry November 28, 2023, at 4:32 pm.
- PRESENT:** Chad Guidry, Paula Manuel, Frances Cannon, Rob Brandon, and Roy Marcantel
- NOT PRESENT:** Matthew Courville and Katelyn Carrier
- OTHERS PRESENT:** Jackie Reviel, CEO; Sadie Lantron, Administrative Assistant; Richard Stokes, CFO; Kevin Fontenot, Legal
- PRESENTATION:** Annual Audit Report by Andy Williams, BKD
- II. EXECUTIVE SESSION:**
- A. Motion by Cannon, seconded by Brandon to enter executive session for the purpose of strategic planning. A vote was called; the motion passed unanimously. Those present for the executive session were Guidry, Manuel, Cannon, Marcantel, Brandon, Reviel, Fontenot, Stokes, and Lantron.
- B. Motion by Marcantel, seconded by Cannon to enter regular session. A vote was called; the motion passed unanimously.
- III. PUBLIC COMMENT:** No public comment
- IV. CONSENT AGENDA:** Motion by Manuel, seconded by Marcantel to approve Consent Agenda as presented. A vote was called, and the motion passed unanimously.
- A. Board of Commissioners Meeting Minutes – Regular Meeting: October 2023
- B. Medical Staff Committee Meeting Minutes – October 2023
- V. ACTION ITEMS:**
- A. Motion by Marcantel, seconded by Cannon to approve new Surgery-Ortho service line as presented. A vote was called; the motion passed unanimously.
- B. Motion by Cannon, seconded by Manuel to ratify contracts presented. A vote was called; the motion passed unanimously.
1. Stroudwater Physician Compensation agreement
- C. Motion by Marcantel, seconded by Manuel to approve bad debt as presented. A vote was called; the motion passed unanimously.
- D. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole’s recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board’s opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommend and it was motioned by Manuel, seconded by Marcantel, and carried to approve the following appointments, reappointments, delegations, and clinical privileges.
1. New Appointments

- a. Christy Murphy, APRN – Allied Health/Psychiatry
- 2.Reappointments
    - a. Kenneth Spengel, MD – Courtesy/Pathology
  - 3.Delegated Credentialing – None

**VI. INFORMATION ITEMS:**

- A. Annual attestation for direct relatives of board members presented with due date to be submitted on January 30<sup>th</sup>, 2024.
- B. Annual Ethics and Sexual Harassment online trainings reminder given.
- C. CEO update included no delays in phase one building, Reeves RHC update, Christmas Gala reminder, and December meeting date reminder.
- D. Financials were presented by CFO

**VII. ADJOURNMENT:**

- A. Motion by Manual, seconded by Marcantel to adjourn. With no further business, the meeting was adjourned at 6:20 pm.

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Chad Guidry, Chairman

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Roy Marcantel, Secretary