

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

- I. CALL TO ORDER: The meeting was called to order by Chairman Guidry November 17th, 2020 at 5:00 pm.

PRESENT: Chad Guidry, Matthew Courville, Paula Manuel, Sherman Fontenot, and Roy Marcantel

NOT PRESENT:

OTHERS PRESENT: Jackie Reviel, CEO; Stephen Thames, CFO; Malissa Reardon, Interim CNO; Kandace Fontenot, Physician Practice; Tammy Naquin, Controller, Sadie Lantron, Admin Assistant; Mike Holmes, Hospital Attorney; David Butler, KAIM Associates

PUBLIC COMMENT: there was no public comment

- II. CONSENT AGENDA: Motion by Marcantel, seconded by S. Fontenot to approve Consent Agenda as presented. A vote was called and motion passed unanimously.
- A. Board of Commissioners Meeting Minutes – Regular Meeting: October 2020
 - B. Allen Parish Hospital Medical Staff Committee Meeting Minutes – October 2020
 - C. P&T Committee Minutes – November 2020
 - D. Motion by S. Fontenot, seconded by Marcantel to approve as presented PH-1301a Timing of Medication Administration policy. A vote was called and motion passed unanimously.

III. ACTION ITEMS:

- A. Motion by Marcantel, seconded by S. Fontenot to ratify contracts as presented. A vote was called and motion passed unanimously.
 - 1. Bluewing Civil Engineers, RHC-Phase 2-3
 - 2. TJ Philips Designs, Landscape
- B. Motion by Courville, seconded by Marcantel to approve bad debt as presented. A vote was called, and motion passed unanimously. Thames to present variance at next meeting.
- C. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommend and it was motioned by Marcantel, seconded by Courville and carried to approve the following appointments and clinical privileges.
 - 1. New Appointments
 - a. Melissa Marcantel, APRN – Allied Health/Cardiology
 - 2. Reappointments
 - a. William D. Seale, MD – Courtesy/Surgery

IV. INFORMATION ITEMS:

- A. D. Butler of KAIM Associates presented page turner of RHC and Phase I hospital.
- B. Executive reports presented by Reviel and included dashboard with Finance, Growth, Service, and People pillar indicators.

V. EXECUTIVE SESSION:

- A. Motion by Courville, seconded by Marcantel to enter executive session for the purpose of strategic planning. A vote was called; motion passed unanimously. Those present for executive session included Chad Guidry, Paula Manuel, Roy Marcantel, Matt Courville, Sherman Fontenot, Jackie Reviel, and Sadie Lantron.
- B. Motion by Courville, seconded by Fontenot to exit executive session. A vote was called, motion passed unanimously.
- C. Motion by Fontenot, seconded by Marcantel to approve 4.5% salary increase for CEO. A vote was called and motion passed unanimously.

VI. ADJOURNMENT

- A. Motion by Courville, seconded by Marcantel to adjourn. With no further business, meeting was adjourned at 6:01 pm.

Chad Guidry, Chairman

Roy Marcantel, Secretary