

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

**I. CALL TO ORDER:** The meeting was called to order by Chairman Guidry October 19, 2021, at 4:42 pm.

**PRESENT:** Chad Guidry, Matthew Courville, Paula Manuel, and Sherman Fontenot

**NOT PRESENT:** Roy Marcantel

**OTHERS PRESENT:** Jackie Reviel, CEO; Stephen Thames, CFO; Regenia Stull, Interim CNO; Kandace Fontenot, Physician Practice Manager; Derek Yeagley, CP/Rad Director/Leadership Coach; Tammy Naquin, Controller; Mike Holmes, Hospital Attorney; Kevin Fontenot, Hospital Attorney; Sadie Lantron, Admin Assistant

**PUBLIC COMMENT:** there was no public comment.

**II. EXECUTIVE SESSION:**

A. Motion by Courville, seconded by S. Fontenot to enter into executive session. A vote was called, motion passed unanimously. Those present for executive session were Guidry, Courville, Manuel, S. Fontenot, Reviel, Holmes, Kevin Fontenot, and Lantron.

B. Motion by S. Fontenot, seconded by Courville to exit executive session.

**III. PRESENTATION:** Andy Williams with BKD presented 2021 Audit Findings.

**IV. CONSENT AGENDA:** Motion by Manuel, seconded by S. Fontenot to approve Consent Agenda as presented. A vote was called, and motion passed unanimously.

A. Board of Commissioners Meeting Minutes – Regular Meeting: September 2021

B. Allen Parish Hospital Medical Staff Committee Meeting Minutes – September 2021

C. QUIC/SAFETY/UR Committee minutes – September 2021

**V. ACTION ITEMS:**

A. Motion by Manuel, seconded by Courville to ratify contracts as listed for items A.1, A.2, A.3, and A.6. A vote was called; motion passed unanimously.

B. Motion by S. Fontenot, seconded by Manuel to ratify contracts as listed for items A.4 and A.5. A vote was called; Courville abstained from voting; motion passed unanimously.

C. Motion by Manuel, seconded by Courville to approve policies as presented. A vote was called; motion passed unanimously.

D. Motion by S. Fontenot, seconded by Manuel to approve decrease of employee cost share for insurance premiums to 20% for the upcoming renewal. A vote was called; motion passed unanimously.

E. Motion by Courville, seconded by Manuel to approve bad debt as presented. A vote was called; motion passed unanimously.

F. Credentialing: there were no items to approve for credentialing.

**VI. INFORMATION ITEMS:**

- A. Executive update provided by Reviel included updates on new build project, USDA application update, State Bond Commission update, Tunrk-R-Treat community event on October 30<sup>th</sup>, Veteran's Breakfast community event on November 6<sup>th</sup>, and Board and Medical Staff Christmas Dinner set for December 4<sup>th</sup>. First quarter performance on Organizational Goals presented. Dashboard with FY Finance, Growth, People, Quality, Community and Service indicators presented.
- B. Service Excellence Initiative update presented by D. Yeagley including concepts and tools implemented and Awards to be received at this year's Summit Awards on November 10<sup>th</sup>.
- C. Quality Committee Education provided.

**VII. ADJOURNMENT:**

- A. Motion by Manuel, seconded by S. Fontenot to adjourn. With no further business, meeting was adjourned at 6:25 pm.