

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

- I. CALL TO ORDER:** The meeting was called to order by Chairman Guidry September 28, 2021, at 4:37 pm.

PRESENT: Chad Guidry, Matthew Courville, Roy Marcantel, and Sherman Fontenot

NOT PRESENT: Paula Manuel

OTHERS PRESENT: Jackie Reviel, CEO; Regenia Stull, Interim CNO; Kandace Fontenot, Physician Practice Manager; Terri Williams, BHU Program Director; Tammy Naquin, Controller; Mike Holmes, Hospital Attorney; Sadie Lantron, Admin Assistant

PUBLIC COMMENT: there was no public comment.

II. EXECUTIVE SESSION:

- A. Motion by Courville, seconded by Sherman to enter into executive session. A vote was called, motion passed unanimously. Those present for executive session were Guidry, Courville, Marcantel, Fontenot, Reviel, Holmes, and Lantron.
- B. Motion by Fontenot, seconded by Courville to exit executive session.
- C. Motion by Courville, seconded by Marcantel authorizing CEO to execute change order for parking lot. A vote was called, motion passed unanimously.
- D. Motion by Fontenot, seconded by Marcantel authorizing CEO to execute documents for Letter of Commitment from USDA. A vote was called, motion passed unanimously.
- E. Motion by Fontenot, seconded by Marcantel authorizing CEO to make offer and execute documents for purchase of surrounding acreage. A vote was called, motion passed unanimously.

III. CONSENT AGENDA: Motion by Courville, seconded by Fontenot to approve Consent Agenda as presented. A vote was called, and motion passed unanimously.

- A. Board of Commissioners Meeting Minutes – Regular Meeting: August 2021
- B. Allen Parish Hospital Medical Staff Committee Meeting Minutes – August 2021
- C. RAG Committee minutes – September 2021

IV. ACTION ITEMS:

- A. Motion by Courville, seconded by Fontenot to ratify contracts as listed. A vote was called; motion passed unanimously.
- B. Motion by Courville, seconded by Fontenot to approve policies as presented. A vote was called; motion passed unanimously.
- C. Phone system update: Team is reviewing results of call log weekly and adding switchboards.
- D. Motion by Marcantel, seconded by Fontenot to approve bad debt as presented. A vote was called; motion passed unanimously.

E. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommend and it was motioned by Manuel, seconded by Fontenot and carried to approve the following appointments, reappointments, renewals, and removals and clinical privileges.

1.New Appointments

a. Amir Abdelmalik, MD – Telemed/Radiology

2.Reappointments

a. Jake Lebeau, MD – Courtesy/Cardiology

b. Matthew Lovejoy, APRN – Allied Health/FNP

c. Melissa Marcantel, APRN – Allied Health/Cardiology

3.Delegated Credentialing (none)

V. INFORMATION ITEMS:

A. Executive update provided by Reviel included updates on new build project, USDA application update, State Bond Commission update, BOC recruitment efforts (applications will be reviewed at next meeting), Capital Outlay request update, and announcement of Board and Medical Staff Christmas Dinner date December 4th.

B. Dashboard with FY Finance, Growth, People, Quality, Community and Service indicators presented.

VI. ADJOURNMENT:

A. Motion by Fontenot, seconded by Courville to adjourn. With no further business, meeting was adjourned at 5:57 pm.