

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

- I. CALL TO ORDER:** The meeting was called to order by Chairman Guidry August 24, 2021, at 4:59 pm.
- PRESENT:** Chad Guidry, Matthew Courville, Paula Manuel, and Sherman Fontenot
- NOT PRESENT:** Roy Marcantel
- OTHERS PRESENT:** Jackie Reviel, CEO; Steve Thames, CFO; Regenia Stull, Interim CNO; Kandace Fontenot, Physician Practice Manager; Terri Williams, BHU Program Director; Sadie Lantron, Admin Assistant
- PUBLIC COMMENT:** there was no public comment.
- II. EXECUTIVE SESSION:** There was no motion to enter executive session
- III. CONSENT AGENDA:** Motion by Courville, seconded by Fontenot to approve Consent Agenda as presented. A vote was called, and motion passed unanimously.
- A. Board of Commissioners Meeting Minutes – Regular Meeting: July 2021
  - B. Allen Parish Hospital Medical Staff Committee Meeting Minutes – July 2021
  - C. QUIC/UR/SAFETY Committee minutes – July 2021
- IV. ACTION ITEMS:**
- A. Motion by Fontenot, seconded by Courville to ratify contracts as listed. A vote was called; motion passed unanimously.
  - B. Motion by Courville, seconded by Manuel to approve contracts as presented. A vote was called; motion passed unanimously.
  - C. Motion by Courville, seconded by Manuel to add the follow items to the agenda under action items. Appointing secretary for this meeting only for the purpose of executing resolutions, Resolution to authorize CEO to execute Cooperative Endeavor Agreement with Louisiana Department of Health, and COVID Hazzard Pay. A vote was called; motion passed unanimously.
  - D. Motion by Fontenot, seconded by Courville to nominate Paula Manuel as secretary for this meeting for the purpose of executing resolutions. No other nominations were given. A vote was called; motion passed unanimously.
  - E. Motion by Manuel, seconded by Courville to adopt resolution authorizing CEO to execute Cooperative Endeavor Agreement with Louisiana Department of Health. A vote was called; motion passed unanimously.
  - F. Motion by Courville, seconded by Manuel to approve proposed COVID hazard pay for employees of repeated pay period August 1, 2021- August 14, 2021. A vote was called; motion passed unanimously.
  - G. Motion by Manuel, seconded by Courville to approve resolution authorizing CEO to execute documents for opening escrow account for ½% with Caravan Health estimated to be around \$40,000. A vote was called; motion passed unanimously.
  - H. Motion by Courville, seconded by Manuel to approve bad debt as presented. A vote was called; motion passed unanimously.

- I. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommend and it was motioned by Manuel, seconded by Fontenot and carried to approve the following appointments, reappointments, renewals, and removals and clinical privileges.
  - 1.New Appointments
    - a. Steve DeLoach, MD – Courtesy/Emergency Medicine
  - 2.Reappointments
    - a. Morgan Haile, MD – Telemed/Radiology
    - b. Rome Sherrod, MD – Courtesy/Emergency Medicine
  - 3.Delegated Credentialing (none)
  
- V. **INFORMATION ITEMS:**
  - A. SEI update tabled
  - B. LaSOR program update provided by K. Fontenot, Physician Practice Manager.
  - C. Executive update provided by Reviel included updates on new build project, USDA application update, 2016 MU audit findings, BOC recruitment efforts, 340B Audit findings, HHS staffing update, recent purchases made for community events, Town hall participation, grant for MD recruitment and retention, LIHNC update, and Reeves RHC update.
  - D. Dashboard with FY Finance, Growth, People, Quality, Community and Service indicators presented. Monthly financials presented. BKD audit presentation to take place in October.
  
- VI. **ADJOURNMENT:**
  - A. Motion by Fontenot, seconded by Manuel to adjourn. With no further business, meeting was adjourned at 5:30 pm.