

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

- I. CALL TO ORDER:** The meeting was called to order by Chairman Guidry July 26, 2022, at 4:35 pm.
- PRESENT:** Chad Guidry, Frances Cannon, Matthew Courville, Ernest Sickey, John Lawless and Roy Marcantel
- NOT PRESENT:** Paula Manuel
- OTHERS PRESENT:** Jackie Reviel, CEO; Kevin Fontenot, Hospital Attorney; Sadie Lantron, Administrative Assistant
- II. EXECUTIVE SESSION:**
- A. Motion by Cannon, seconded by Courville to enter into executive session. A vote was called; motion passed unanimously. Those present for executive session were Guidry, Cannon, Courville, Sickey, Lawless Marcantel, Kevin Fontenot, Reviel, and Lantron.
- B. Motion by Courville, seconded by Cannon to exit executive session. A vote was called; motion passed unanimously.
- III. PUBLIC COMMENT:** Public comments heard.
- IV. CONSENT AGENDA:** Motion by Cannon, seconded by Lawless to approve Consent Agenda as presented. A vote was called, and motion passed unanimously.
- A. Board of Commissioners Meeting Minutes – Regular Meeting: June 2022
- B. Medical Staff Committee Meeting Minutes – June 2022
- C. Infection Control/Antibiotic Stewardship Meeting Minutes – June 2022
- D. P&T Committee Meeting Minutes – June 2022
- V. ACTION ITEMS:**
- A. Motion by Courville, seconded by Marcantel to approve bad debt as presented. A vote was called; motion passed unanimously.
- B. Motion by Marcantel, seconded by Sickey to approve all policies as presented. A vote was called; motion passed unanimously.
- 1.HW-017 COVID Return to Work policy revision
- 2.HW-202 COVID Visitation policy revision
- 3.HW-009 Admission Criteria policy revision
- 4.HW-019 Seclusion and Restraint policy revision
- C. Motion by Cannon, seconded by Marcantel to ratify contracts presented. A vote was called; motion passed unanimously.
- 1.Broadvoice
- 2.Brookshire 340B Pharmacy
- 3.Hebert Holmes and Fontenot
- D. Motion by Courville, seconded by Marcantel to approve 2022 Auditor Engagement letters. A vote was called; motion passed unanimously.
- E. Reviel presented LDH Survey Plan of Correction from 7.2022 complaint survey

- F. Motion by Cannon, seconded by Marcantel to approve 2022-23 annual budget. A vote was called; motion passed unanimously.
- G. Reviel presented 2022-23 Organizational goals which are to be used as benchmark for annual review of CEO.
- H. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommend and it was motioned by Marcantel, seconded by Cannon and carried to approve the following appointments, reappointments, delegations, and clinical privileges.
  - 1.New Appointments
    - a. Prasanna Sugathan, MD – Courtesy/Cardiology
  - 2.Reappointments
    - a. Alex Courville, MD – Active/Family Medicine
    - b. Brian Sullivan, MD – Courtesy/Emergency Medicine
  - 3.Delegated Credentialing-none

**VI. INFORMATION ITEMS:**

- A. Executive update provided by Reviel included updates on new build project, courses offered to staff, equipment purchased for staff, recruitment efforts, and upcoming events. Legislative update provided and will be sent out to members for review. Dashboard with FY Finance, Growth, People, Quality, Community and Service indicators presented.

**VII. ADJOURNMENT:**

- A. Motion by Cannon, seconded by Marcantel to adjourn. With no further business, meeting was adjourned at 6:25 pm.