

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

- I. CALL TO ORDER: The meeting was called to order by Chairman Guidry June 30, 2020 at 4:43pm

PRESENT: Chad Guidry, Matthew Courville, Nancy Sherman Fontenot (by zoom), Paula Manuel (by zoom), David Lafargue, and Roy Marcantel

NOT PRESENT:

OTHERS PRESENT: Jackie Reviel, CEO; Stephen Thames, CFO; Malissa Reardon, CNO; Kandace Fontenot, Physician Practice; Tammy Naquin, Controller; Sadie Lantron, Admin Assistant
- II. PUBLIC COMMENT: There was no public comment.
- III. CONSENT AGENDA: Motion by Courville, seconded by Marcantel to approve Consent Agenda as presented. A vote was called and motion passed unanimously.
 - A. Board of Commissioners Meeting Minutes – Regular Meeting: May 2020
 - B. Allen Parish Hospital Medical Staff Committee Meeting Minutes – May 2020
 - C. Safety/Risk Committee Minutes – May 2020
 - D. QUIC Committee Minutes – May 2020
- IV. INFORMATION ITEMS: Executive reports presented by Reviel, Thames, Naquin, and K Fontenot included update on USDA application for new build, planning of RHC build at the same time as phase 1 construction, introduction of Interim CNO, and update on Oberlin RHC; May financials including income statement, balance sheet, and budget to actual with CY/PY stats comparisons, and LAMP account balance; New Opioid program in RHC, MD consortium presentations scheduled for Dr. Alex Courville to share best practices implemented here with peer group, MCIP registries update and additional measure for maternal care opt-in, specialists update.
- V. ACTION ITEMS:
 - A. Motion by Marcantel, seconded by Courville to ratify contracts as presented. A vote was called and motion passed unanimously.
 1. Healthcare Reimbursement Solutions
 2. AT&T Service Marketing
 3. Imprivata
 - B. Motion by Marcantel, seconded by Lafargue to authorize CEO to enter into agreement for USDA feasibility study preparation and forecast. A vote was called and motion passed unanimously.
 - C. Motion by Courville, seconded by Marcantel to engage BKD to complete Audit and cost reports. A vote was called and motion passed unanimously.
 - D. Motion by Lafargue, seconded by Courville to approve 2020-21 budget. A vote was called and motion passed unanimously.
 - E. Motion by Courville, seconded by Marcantel to adopt the 2020 millage rates. A vote was called and motion passed unanimously.

- F. Motion by Lafargue, seconded by Courville to approve bad debt as presented. A vote was called and motion passed unanimously.
- G. Motion by Courville, seconded by Lafargue to adopt organization chart with changes presented. A vote was called and motion passed unanimously.
- H. Motion by Courville, seconded by Lafargue to approve policy as presented. A vote was called and motion passed unanimously.
 - 1.HR-050-044 Employment Classifications
- I. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommend and it was motioned by Lafargue, seconded by Courville and carried to approve the following appointments and clinical privileges.
 - 1.New Appointments
 - a. Katherine Little, NP – Allied Health/BHU NP
 - b. Caroline Arceri, NP – Allied Health/BHU NP
 - 2.Reappointment
 - a. Peter Chu, MD – Hospitalist/Emergency Medicine
 - b. Ndubueze Okonkwo, MD – Hospitalist/Emergency Medicine
 - c. Alex Courville, MD – Active/Family Medicine
 - d. Michael P. England, NP – Allied Health/FNP

VI. OTHER BUSINESS

- A. Motion by Courville, seconded by Lafargue to enter into executive session for the purpose of strategic planning. A vote was called; motion passed unanimously. Those present for executive session included Sherman Fontenot, Paula Manuel, Chad Guidry, David Lafargue, Roy Marcantel, Matt Courville, Jackie Reviel, and Sadie Lantron
- B. Motion by Courville, seconded by Marcantel to exit executive session. A vote was called, motion passed unanimously.
- C. Motion by Marcantel, seconded by Lafargue to adjourn. With no further business, meeting was adjourned at 6:01 pm.