

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

- I. CALL TO ORDER:** The meeting was called to order by Chairman Guidry April 26, 2022, at 4:38 pm.

PRESENT: Chad Guidry, Matthew Courville, Paula Manuel, Frances Cannon, and Roy Marcantel

NOT PRESENT: none

OTHERS PRESENT: Jackie Reviel, CEO; Kevin Fontenot, Hospital Attorney; Tammy Naquin, Controller; Amy McMillen, CNO; Kellye Foster, Physician Practice; Terri Williams, BHU Program Director

PUBLIC COMMENT: there was no public comment.

II. EXECUTIVE SESSION:

- A. Motion by Marcantel, seconded by Cannon to enter into executive session. A vote was called, motion passed unanimously. Those present for executive session were Guidry, Courville, Manuel, Cannon, Marcantel, Reviel, Fontenot and Naquin.
- B. Motion by Marcantel, seconded by Cannon to exit executive session.
- C. Motion by Marcantel, seconded by Cannon to recommend John Lawless and Ernest Sickey in place of open commissioner slots. A vote was called, motion passed unanimously.

III. CONSENT AGENDA: Motion by Cannon, seconded by Manuel to approve Consent Agenda as presented. A vote was called, and motion passed unanimously.

- A. Board of Commissioners Meeting Minutes – Regular Meeting: March 2022
- B. Board of Commissioners Special Call Meeting Minutes – March 15, 2022
- C. QUIC/Safety/UR Committee Meeting Minutes – March 2022

IV. ACTION ITEMS:

- A. Motion by Courville, seconded by Manuel to approve Gachassin Law Firm Engagement Letter as presented. A vote was called; motion passed unanimously.
- B. Motion by Courville, seconded by Cannon to approve expense of CEO RHCAN Group. A vote was called; motion passed unanimously.
- C. Motion by Manuel, seconded by Cannon to appoint Terra Bailey as Infection Control Officer. A vote was called; motion passed unanimously.
- D. Motion by Courville, seconded by Manuel to approve bad debt as presented. A vote was called; motion passed unanimously.
- E. Motion by Cannon, seconded by Manuel to approve all policies as presented. A vote was called; motion passed unanimously.
- 1.PH-0105 Remote Processing of Medication Orders
 - 2.AS-027 Medical Staff Credentialing Standards
 - 3.RHC-001 Sample Medications
 - 4.HR-050-004 Appearance Standards

5.HR-050-005 Attendance Policy

- F. Motion by Manuel, seconded by Courville to ratify contracts presented. A vote was called; motion passed unanimously.
1. TruBridge Service Addendum
 2. CI Health Group, LLC
 3. Change Healthcare Add-on Order
- G. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommend and it was motioned by Cannon, seconded by Manuel and carried to approve the following appointments, reappointments, renewals, and removals and clinical privileges. Courville abstained from voting on his own appointment.
1. New Appointments
 - a. Stephanie Hanson, MD – Courtesy/Pathology
 - b. James McNamara, DO – Courtesy/Emergency Medicine
 - c. Tammy Gillet, APRN – Allied Health/OBGYN
 - d. Brandon Leggio, MD – Courtesy/OBGYN
 2. Reappointments
 - a. Matthew Courville, MD – Active/Family Medicine
 - b. Bruce Herrington, MD – Courtesy/Pathology
 - c. Michael Miguez, MD – Courtesy/Pathology
 - d. Brad Ramsey, DO – Courtesy/Emergency Medicine
 3. Delegated Credentialing – none
- H. Motion by Courville, seconded by Manuel to add agenda item "Resolution for Lockbox." A vote was called, motion passed unanimously.
- I. Motion by Manuel, seconded by Cannon to approve resolution for lockbox. A vote was called, motion passed unanimously.

V. INFORMATION ITEMS:

- A. Reviel presented information on Home Health Value Based Purchasing.
- B. Reviel presented annual ACO education.
- C. Reviel presented MCIP annual achievements.
- D. Reviel presented HOSPPAC 2022 Campaign
- E. Reviel presented upcoming Delta Grant consultation dates.
- F. Executive update provided by Reviel included updates on new build project, USDA application update. Dashboard with FY Finance, Growth, People, Quality, Community and Service indicators presented.

VI. ADJOURNMENT:

- A. Motion by Cannon, seconded by Manuel to adjourn. With no further business, meeting was adjourned at 5:33 pm.