

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

**I. CALL TO ORDER:** The meeting was called to order by Chairman Guidry February 27, at 4:30 pm.

**PRESENT:** Chad Guidry, Paula Manuel, Frances Cannon, Rob Brandon, and Roy Marcantel

**NOT PRESENT:** Katelyn Carrier, Matthew Courville

**OTHERS PRESENT:** Jackie Reviel, CEO; Sadie Lantron, Director of Healthcare Optimization; Richard Stokes, CFO; Kevin Fontenot, Legal; Morgan Courville, Executive Assistant

**II. EXECUTIVE SESSION:**

A. Motion by Cannon, seconded by Marcantel to enter executive session for the purpose of strategic planning. A vote was called; the motion passed unanimously. Those present for the executive session were Guidry, Manual, Cannon, Marcantel, Brandon, Reviel, Fontenot.

B. Motion by Cannon, seconded by Marcantel to enter regular session. A vote was called; the motion passed unanimously.

C. Motion by Cannon, seconded by Marcantel to add agenda item regarding CEO Annual Evaluation. A vote was called; the motion passed unanimously.

A. Motion by Cannon, seconded by Manuel, to approve CEO contractual earned incentive compensation - in the amount of 30% of annual base salary - for previous fiscal year. A vote was called; the motion passed unanimously.

**III. PUBLIC COMMENT:** No public comment

**IV. CONSENT AGENDA:** Motion by Cannon, seconded by Marcantel to approve Consent Agenda as presented. A vote was called, and the motion passed unanimously.

A. Board of Commissioners Meeting Minutes – Regular Meeting: January 2024

B. Medical Staff Committee Meeting Minutes – January 2024

**V. ACTION ITEMS:**

A. Motion by Cannon, seconded by Brandon to ratify contracts presented. A vote was called; the motion passed unanimously.

1. Rural Physicians Group – Recruiting and hiring of Surgeons.

2. Total Energy Solutions – Preventative maintenance on generators

3. Auxier Group, LLC – Extension of Executive Leader workshops

4. Max RTE's – Insurance discovery program

5. Case Rate Analyzer – Good faith estimates for patients.

6. Hospital Pricing Specialist – Pricing transparency to comply with CMS regulations

7. Karams Properties Lease agreement – Physical Therapy relocation

B. Motion by Manuel, seconded by Cannon to approve Policy revisions. A vote was called; the motion passed unanimously.

1. PTO

2. EIB
3. Remote Work
4. Medical Staff on Call

C. Motion by Marcantel, seconded by Manuel to approve bad debt as presented. A vote was called; the motion passed unanimously.

**VI. INFORMATION ITEMS:**

- A. State of Louisiana agreed upon procedures update provided by Stokes. Resolutions will be put in place by June 2024 and budget revisions will be presented in May 2024.
- B. Financials were presented by Stokes
- C. Executive update by Reviel included Phase 1 update on track to be completed by April 2024, Reeves RHC move to property waiting on utilities and building repairs estimated two months to complete, Mammography and Expanded Ultrasound services coming soon, Reminder of NRHA conference in May, still looking for house for General Surgeons, update regarding chiller, update regarding Policy institute attended and update on ACO program.
- D. Motion by Brandon, seconded by Cannon to add agenda item regarding chiller. A vote was called; the motion passed unanimously.
- E. Motion by Cannon, seconded by Marcantel authorizing administration to investigate and decide upon best course of action to take for replacement chiller. A vote was called; the motion passed unanimously.

**VII. ADJOURNMENT:**

- A. Motion by Manuel, seconded by Brandon to adjourn. With no further business, the meeting was adjourned at 5:33 pm.

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Chad Guidry, Chairman

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Roy Marcantel, Secretary