

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

January 30, 2020

- I. CALL TO ORDER: The meeting was called to order by Chairman Guidry at 4:45 pm.
- PRESENT: Chad Guidry, Matthew Courville, Nancy Burleigh, Sherman Fontenot, Paula Manuel, Roy Marcantel
- NOT PRESENT: David Lafargue
- OTHERS PRESENT: Jackie Reviel, CEO; Stephen Thames, CFO; Tammy Naquin, Controller; Sadie Lantron, Admin Assistant; Michael Holmes, Hospital Attorney
- PRESENTATION: Paul Delaney and Karli Brister presented FYE 2019 Financials and auditor report.
- II. PUBLIC COMMENT: There was no public comment.
- III. CONSENT AGENDA: Motion by Burleigh, seconded by Fontenot to approve Items A & B as presented. Motion passed unanimously.
- IV. INFORMATION ITEMS: Executive reports presented by Reviel, Thames, and Naquin included Facility wide quality, volume, and CAHPS reports; December financials including income statement, balance sheet; and budget to actual, and ACO & MCIP reports.
- V. ACTION ITEMS:
- A. Resolution for issuing bonds tabled.
 - B. Contracts to be ratified: Motion by Burleigh, seconded by Fontenot to ratify Items 1-6 as presented. Motion passed unanimously.
 - C. Policy Approvals: Motion by Burleigh, seconded by Fontenot to approve Item 1 as presented. Motion passed unanimously.
 - D. Annual Review of Departmental Policy & Procedures: Motion by Manuel, seconded by Burleigh to accept departmental policies review. Motion passed unanimously.
 - E. Annual Election of officers: Recommendation by Manuel for the following officers. Motion by Marcantel, seconded by Fontenot to nominate. A vote was called, and motion passed unanimously.
 - 1. Chair-Chad Guidry
 - 2. Vice-Chair-Matthew Courville
 - 3. Secretary-Nancy Burleigh
 - F. Bad Debt Approval: Motion by Courville, seconded by Manuel to approve bad debt as presented. Motion passed unanimously.
 - G. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and

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information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommend and it was motioned by Burleigh, seconded by Courville and carried to approve the following appointments and clinical privileges:

1.New Appointment

1. Amanda Keys, APRN – Allied Health/Cardiology

2.Reappointment

1. Angela Mitchell, MD – Hospitalist/Emergency Medicine

VI. OTHER BUSINESS

- A. Motion by Marcantel, seconded by Fontenot to adjourn. With no further business, meeting was adjourned at 5:53 pm.

Chad Guidry, Chairman

Nancy Burleigh, Secretary