

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

I. CALL TO ORDER: The meeting was called to order by Chairman Guidry January 23, at 4:37 pm.

PRESENT: Chad Guidry, Paula Manuel, Frances Cannon, Rob Brandon, and Roy Marcantel, Katelyn Carrier, Matthew Courville

NOT PRESENT:

OTHERS PRESENT: Jackie Reviel, CEO; Sadie Lantron, Director of Healthcare Optimization; Richard Stokes, CFO; Kevin Fontenot, Legal; Morgan Courville, Executive Assistant; Dr. Ejiro Ughovwa, Chief of Staff

II. EXECUTIVE SESSION:

A. Motion by Cannon, seconded by Marcantel to enter executive session for the purpose of strategic planning. A vote was called; the motion passed unanimously. Those present for the executive session were Guidry, Manual, Cannon, Marcantel, Brandon, Reviel, Fontenot, Stokes, Ughovwa, Matt Courville, Carrier, Lantron, and Morgan Courville.

B. Motion by Cannon, seconded by Matt Courville to enter regular session. A vote was called; the motion passed unanimously.

C. Medical Staff bi-annual consultation took place. Discussions included future surgical services and recruiting efforts that impact quality of care for patients.

III. PUBLIC COMMENT: No public comment

IV. CONSENT AGENDA: Motion by Cannon, seconded by Manuel to approve Consent Agenda as presented. A vote was called, and the motion passed unanimously.

A. Board of Commissioners Meeting Minutes – Regular Meeting: December 2023

B. Medical Staff Committee Meeting Minutes – December 2023

V. ACTION ITEMS:

A. Election of Officers nominated and approved as follows

1. Chairman – Chad Guidry
2. Vice Chairman – Dr. Matt Courville
3. Secretary – Roy Marcantel

B. Motion by Manuel, seconded by Matt Courville to approve Resolution granting the chief executive officer the authority to acquire ownership of immovable property as presented. A vote was called and the motion passed unanimously.

C. Motion by Marcantel, seconded by Cannon to ratify contracts presented. A vote was called; the motion passed unanimously.

1. Whitman Partners – Recruitment for Surgical Services Director
2. Delta Pathology – Pathology Services
3. DRCHSD – Program Letter of Agreement for Year 3
4. CHRISTUS Transfer Agreement

- D. Motion by Marcantel, seconded by Matt Courville to approve Policy revisions. A vote was called: the motion passed unanimously.
 - 1. 2024 Infection Control Plan
 - 2. 2024 Annual Review of Policies
- E. Motion by Marcantel, seconded by Matt Courville to approve bad debt as presented. A vote was called; the motion passed unanimously.
- F. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommend and it was motioned by Manuel, seconded by Cannon, and carried to approve the following appointments, reappointments, delegations, and clinical privileges.
 - 1. New Appointments
 - a. Brandy Semien, APRN – Allied Health/FNP
 - 2. Reappointments
 - a. Douglas Shevlin, MD – Courtesy/Pathology
 - 3. Delegated Credentialing
 - a. Salient Radiology Addition
 - 1. Alex Sinelnikov, MD

VI. INFORMATION ITEMS:

- A. State of Louisiana agreed upon procedures update provided by Stokes
- B. Financials were presented by CFO
- C. Dashboard report presented by Reviel which included Service, Quality, People, Finance, Growth, and community updates
- D. CEO Evaluation to take place at February meeting

VII. ADJOURNMENT:

- A. Motion by Marcantel, seconded by Cannon to adjourn. With no further business, the meeting was adjourned at 5:40 pm.

Chad Guidry, Chairman

Roy Marcantel, Secretary