

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

- I. **CALL TO ORDER:** The meeting was called to order by Chad Guidry on November 18, 2025 at 4:33pm.

PRESENT: Chad Guidry, Robert Brandon, Frances Cannon, Roy Marcantel, Jay Lafargue

NOT PRESENT: Paula Manuel, Matthew Courville

OTHERS PRESENT: Jackie Reviel, CEO; Richard Stokes, CFO; Kevin Fontenot, Legal; Morgan Courville, Executive Assistant

II. **STANDING ITEMS**

A. **PATIENT IMPACT**

1. Monda Neilson, Shana Ashworth, Melanie Willis, Alyna Smith, Shannon Martel, Sadie Lantron, and Gene Ingram presented the completed Surgery 5S Project.

B. **PUBLIC COMMENT**

1. Representatives of Allen Parish Ambulance provided an update on recent administrative changes and expressed their willingness to collaborate with and support Allen Parish Community Healthcare

C. **GOOD NEWS**

1. Jackie Reviel, CEO was recognized as this year's LRHA Rural Health Professional of the year.

III. **INFORMATION ITEMS:**

- A. Stokes presented the October 2025 financials, including a review of operating revenue and system patient gross revenue by month. Updates were provided on contract renegotiation projects, physician and hospital DPP payments, and system cash collections. Stokes also reported on cash-to-net revenue performance and shared an update related to revenue cycle leadership.
- B. Reviel provided an executive update, noting that the full application and feasibility study have been submitted to the USDA for Phase 2. She also provided a reminder of the upcoming Board, Foundation and Medical Staff Holiday Dinner in December.

IV. **BOARD EDUCATION:**

- A. The Board was informed that annual ethics and sexual harassment training must be completed by December 31, 2025 with certificates submitted to Morgan Courville.
- B. Board members were informed about the upcoming Rural Health Leadership Conference. Members were advised to contact Morgan Courville if they plan to attend.

- V. **CONSENT AGENDA:** Motion by Cannon seconded by Lafargue to approve Consent Agenda as presented. A vote was called, and the motion passed unanimously.

- A. Board of Commissioners Meeting Minutes – Regular Meeting: October 2025
- B. Medical Staff Meeting Minutes – Regular Meeting: October 2025

VI. **ACTION ITEMS:**

- A. Motion by Marcantel, seconded by Jay Lafargue to enter negotiations on offsite property. A vote was called; the motion passed unanimously.
- B. Motion by Cannon, seconded by Marcantel to ratify contracts as presented. A vote was called; the motion passed unanimously.
 - 1. Medsien BAA
 - 2. Meeracle Development
 - 3. Advantage Staffing Agreement
 - 4. Addendum to Employment Agreement – M. Dore, NP
 - 5. Addendum to Professional Services Agreement with Compass Health, LLC
- C. Motion by Lafargue, seconded by Cannon to approve policies as presented. A vote was called; the motion passed unanimously.
 - 1. PH-1604 Medication Use – Maintenance of Emergency Drug Containers
 - 2. PH-2201 Surveillance, Prevention & Control of Infection (IC):
Compounding Sterile Preparations
 - 3. ID-006 Emergency Department Leveling
- D. Motion by Cannon, seconded by Lafargue to approve bad debt as presented. A vote was called; the motion passed unanimously.
- E. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommended and it was motioned by Lafargue, seconded by Marcantel, and carried to approve the following appointments, reappointments, delegations, and clinical privileges.
 - 1. New Appointments
 - i. Dakota Johnson, MD – Active/Family Medicine
 - ii. Jay Maust, II, MD – Active/Pediatrics
 - 2. Reappointments - none
 - 3. Delegated Credentialing – none
 - 4. Delegated Privileges - none

VII. **EXECUTIVE SESSION:**

- A. Motion by Cannon seconded by Lafargue to enter executive session for the purpose of strategic planning. A vote was called; the motion passed unanimously. Those present for the executive session were Guidry, Marcantel, Brandon, Cannon, Lafargue, Reviel, Morgan Courville.

- B. Motion by Lafargue, seconded by Marcantel to enter regular session. A vote was called; the motion passed unanimously.

VIII. ADJOURNMENT:

- A. Motion by Cannon, seconded by Brandon to adjourn. With no further business, the meeting was adjourned at 5:57 pm.

Chad Guidry, Chairman

Roy Marcantel, Secretary